

# 2019 Exhibitor Service Manual

## MBCC Regulations



### ANIMALS

Live animals are not allowed on property except those in compliance with the Americans with Disabilities Act. Permission for any domesticated animal (cats, dogs, etc.) to appear in a show or booth must first be approved by PPAI Show Management and then by the Convention Services Manager. Additional insurance may be required. Non-domesticated animals will be considered on an individual basis. Call the Convention Services Manager for further details.

### CLEANING

Use of confetti, balloons, glitter or other similar materials will incur an additional minimum clean up charge of \$400 per occurrence.

### BANNERS/SIGNAGE

You may not tape, tack or affix signage in any way to MBCC walls or any part of MBCC or furnishings. Signage is not permitted in the casino, hotel lobbies, any elevator bank, or the exterior of any building, or guest hallways. MBCC bears no responsibility for your signage/banners/posters left in the convention center or any other area of Mandalay Bay; either prior to, during or after an event.

### BALLOONS

Convention Services Manager must approve the use of balloons. The use of helium balloons smaller than 36 inches in diameter is prohibited. Smaller air (non-helium) filled balloons may be used for decoration and/or handouts. Large helium-filled balloons, such as advertising balloons, may be used only if they are securely anchored to the exhibit. No helium balloons or blimps may be flown around the exhibit hall. Helium gas cylinders for refilling must be secured in an upright position on safety stands with the regulators and gauges protected from damage. Overnight storage of helium or compressed air cylinders in the building is prohibited. Balloons must be removed from the property by the company who provided them and not left for the Service Contractor, cleaning contractor or MBCC. A charge will be assessed if balloon removal is required. Balloons will not be released out of doors due to airport flight patterns in the area. Other Clark County requirements may apply.

Note: Helium or lighter than air balloons made out of mylar regardless of size, are prohibited.

### BROADCASTS AND PUBLICATIONS

MBCC does not regulate, control, approve or disapprove any broadcast, performance or publication of music or any other audio or visual presentations. MBCC does not play or perform any music, nor does it offer referrals to anyone who does. If you, or an exhibitor, wishes to use copyrighted material it will be necessary for you to make arrangements with the ASCAP, BMI, or SEASAC for a license to perform such copyrighted music or material or otherwise qualify for an exemption, MBCC retains the rights to regulate the volume of any sound, whether it be music, voice, special or artificial effects to the extent that the same interferes with other licensees within the facilities or is determined to be offensive or violates the terms of the License Agreement or these rules and regulations.

Please contact the following for more information:

- American Society of Composers, Authors and Publishers (ASCAP) General Information: (800) 652-7227 Licensing: (800) 505-4052
- Broadcast Music, Incorporated (BMI) General Information/Licensing: (800)925-8451
- SEASAC General Information: (800) 826-9996

### HAZARDOUS MATERIALS

All exhibitors and guests are prohibited from possessing, storing, or bringing onto the property materials that constitute hazardous materials (as defined by federal, state and local law) unless the hazardous materials are possessed and used in compliance with all federal, state and local laws. You will indemnify us for any possession, storage, transportation and use of such hazardous material for any reason whatsoever. All outside contractors/vendors are required to have a material safety data sheet (MSDS) on any hazardous chemical that they bring into the facility, so that appropriate action can be taken to inform and protect our employees. See also the MBCC Fire Regulations and Las Vegas Fire Safety Regulations under the regulations section.

### HALOGEN LIGHTING

This policy covers only certain restrictions on stem mounted halogen lighting installed by display contractors and exhibitors for the temporary lighting of exhibit booths. Stem mounted fixtures employ an arm that extends outward from the mounting mechanism, and which is typically terminated in a light head that pivots, swivels, or is otherwise movable. The use of any stem mounted halogen or other fixtures employing either a linear quartz bulb or a non-shielded halogen bulb is not allowed. Halogen bulbs, or lighting fixtures containing halogen bulbs, that are being displayed or demonstrated as part of an exhibiting company's product line or business in its booth, and any theater, stage, or studio lighting equipment utilizing halogen bulbs, are not covered by this policy. In addition, conventional track lighting systems that use any of the approved types of halogen bulbs and that are securely mounted to stable exhibit structures will continue to be allowed. Unless otherwise stated in this policy, stem mounted halogen light fixtures installed in MBCC facilities must: 1.) Have an additional glass shield that is integral with the bulb design, and require no other shield as part of the light fixture. 2.) Utilize a bulb not exceeding the listed wattage permitted for use by the fixture manufacturer, up to a maximum of 75 watts.

For questions, please contact PPAI Show Management at 888.426.7724 or email us at [exposk@ppai.org](mailto:exposk@ppai.org).

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### Approved Halogen Bulbs

MR 11/16 Covered-low voltage  
MR 16 Covered-line Voltage  
PAR 14, 16, 20, 30 and 48

### Disapproved Halogen Bulbs

MR 11/16 Uncovered  
Line Voltage Uncovered  
Low Voltage-Bi-Pin Uncovered

### MISCELLANEOUS RULES

No holes may be drilled, cored, or punched into any surface of the MBCC.

Smoking is permitted in designated smoking areas of casino and outside only. According to the Nevada Clean Indoor Act, there is **no smoking or vaping (e-cigarettes)**, permitted in the facility with the exception of the main casino and designated guest rooms.

### SEGWAY SCOOTERS & TWO WHEELED MOTORIZED VEHICLES

Operators without reported disability are prohibited from using Segway scooters or any two wheeled motorized vehicles in Mandalay Bay public areas, including, but not limited to the tradeshow halls at the Mandalay Bay Convention Center. Segway scooters (at walking speed only) are permitted in public areas of the hotel only when the operator represents that the equipment is a mobility assistance device for a disability condition. Use of a Segway may be excluded in areas that are relatively high foot traffic venues. This includes the Casino, theaters, Event Center, restaurants and the Convention Center. In such cases of exclusion, a guest will be offered the use of a balanced wheeled mobility device such as a wheelchair or motorized scooter. PPAI has contracted with Desert Medical Equipment, for the rental of motorized scooters for all PPAI guests requiring mobility assistance. Refer to the [Scooter Rental](#) contact to reserve your scooter today.