

Vehicle Display Form



Company Name: _____ Booth Number: _____

Pre-show Contact Name: _____

Telephone: _____ Fax: _____

Email: _____

On-Site Contact Name: _____

Make of Vehicle: _____ Model of Vehicle: _____

Date and Time of Scheduled Vehicle Delivery: _____

Any exhibitor wishing to display a motor vehicle in their booth must:

- Complete this form and return it to Show Management by December 3, 2018.
- Obtain and submit to Show Management by December 28, 2018 a **Temporary Operational Fire Permit** approved by Clark County Department of Building & Fire Prevention.
 - **How to obtain the Temporary Operational Fire Permit from Clark County:**
 - Submit a [Temporary Operational Fire Permit Application](#) & pay application fee
 - Submit a photo of vehicle to be displayed
 - Submit 2 copies of your booth drawing with vehicle location, booth structures and exits on 8.5"x11" page
 - Submit 2 copies of Fire Marshall Approved Floor Plan of the entire Exhibit Hall on 11"x17" page (*Contact Show Management to obtain the exhibit hall drawings*) **Must Be On 11"x17" page.**
 - Narrative describing any operations of the vehicle or equipment during the display
 - Please refer to the Clark County Fire Department's Display Motor Vehicles Guidelines: [Vehicle Permit Guidelines](#).

Please note: All vehicles must be scheduled through Freeman and a Vehicle Spotting Fee will be charged. See the [Spotting Fee Order Form](#) for exact pricing from Freeman.

Vehicle Display Safety Regulations

The following regulations apply to all gas and liquid fueled vehicles to be displayed at the Mandalay Bay Convention Center.

- Less than 1/8 tank of fuel or 5 gallons, whichever is less.
- Batteries to be removed or disconnected.
- Locking gas caps or caps sealed with tape.
- Ignition keys removed.
- Propane tanks to be removed.
- Each vehicle must be equipped with its own fire extinguisher.
- Visqueen or other protective covering approved by MBCC placed underneath vehicle.
- Vehicles shall not be fueled or refueled within the building.

Please send the form to:

Khris Harris, Operations Manager
Expositions Department
Promotional Products Association International
3125 Skyway Circle North ■ Irving, TX 75038
972.258.3031 ♦ Fax: 972.594.4031